

the Bugler

Highleah Townhouses, Inc. • 2001 W. Pembroke Crescent, Independence, MO 64057

Board of Directors

Jim Legge
President
(Newsletter & Pet Complaints)

Marsha Clark
First Vice President
(Security)

Dan Hastings
Second Vice President

Dorinda Meihls
Secretary
(House and Grounds)

Handy Phone Numbers

Highleah Office
816-257-0070

Maintenance Emergency
913-894-3441

Security Patrol
816-645-3001

Police (Non-Emergency)
816-325-7300

Natural Gas Company
816-756-5252

Power & Light Service
816-325-7930

Animal Control
816-325-7205

Citizens Information Center
816-325-7000

UTILITIES

Oct. 7, 2010 - Nov. 4, 2010

Water/Sewer: \$7,971.62
Electric: \$1,036.30

BOARD MEETING, November 15, 2010

NEWSLETTER MINUTES

Jim Legge, president, called the meeting to order at 6 p.m. Other board members present were Dan Hastings, second vice president; and Dorinda Meihls, treasurer. Also attending were Carol Gibson, on-site manager; Gina Cowan, assistant on-site manager; Kevin McQuade, maintenance superintendent; Melva Linville, property manager, and Suzanne Miles, human relations coordinator, for Linville Management Services, Inc.; and Dudley Leonard, cooperative attorney. Marsha Clark, first vice president, joined the meeting at 6:40 p.m. Six members signed in. Minutes of the October 18 meeting were approved unanimously.

Kevin gave the maintenance report. In October, 247 work orders were completed. There were three move-ins and three move-outs. Eleven rehabs are under way.

Palmer Lawn Professionals mowed four times; trimmed the perimeter fence once; completed application of granular fertilizer; finished trimming all bushes; and applied an herbicide to grassy areas. Termite treatments have been completed on Buildings #55 and 57. Classic Roofing has submitted a bid totalling \$68,158 to replace roofs on six buildings. This is less than the budgeted amount of \$88,000.

Concrete work is completed on sidewalks, driveways and steps. Asphalt grinding and paving have been completed. Striping is almost completed; painting of numbered and guest spots is 75 percent done. New playground equipment has been installed behind the clubhouse and on Stafford Place. The board voted unanimously to accept the Classic Roofing bids and Kevin's report.

Carol discussed the on-site manager's report. In October, there were 43 statements of credit, 54 statements of charges due, two attorney referrals, 31 defaults, seven exterminations and one vehicle violation.

Of the 14 two-bedroom units on the market, two have sold. Also available are one one-bedroom unit and one three-bedroom unit.

The board voted unanimously to accept Carol's report.

Jim opened the floor to member comments. Funding of the reserve accounts was discussed. Melva will report on the breakdown at the next meeting.

Jim thanked members for attending and the open session ended at 6:30 p.m.

Board Meetings

The board meetings for January and February have been changed to avoid a conflict with federal holidays on the third Monday of those months. Here are the board meeting dates for 2011.

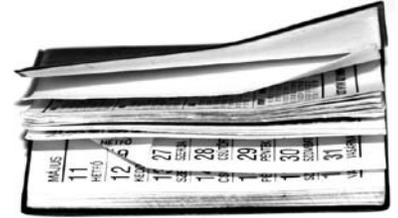
January 24
February 28
March 21
April 18
May 23
June 20
July 18
August 15
September 20
October 17
November 21

The open session begins at 6 p.m.
Please join us.

Holidays Observed in 2011

Throughout the year, Highleah Townhouses, Inc., will close to observe holidays. The office will not be open on these dates in 2011.

Martin Luther King Day: Jan. 17
Presidents Day: Feb. 21
Memorial Day: May 30
Independence Day: July 4
Labor Day: Sept. 5
Thanksgiving: Nov. 24 and 25



Better a Chilly Ride Than No Ride At All

It takes just a few minutes to warm up a car . . . and even less time to steal one. Cold weather auto thefts increased dramatically throughout the Independence area last year when owners started their vehicles and left the motor running and the cars unattended and unlocked.

Even though going to work in a cold car is uncomfortable, having your car stolen is even more bothersome. If you are going to warm up your car before leaving, consider having a spare set of car keys so you can lock it up when you go back inside. Then, watch the car from a window or door while it is warming up.



Dan Hastings, second vice president for Highleah board of directors, participated in a Veterans Day tribute at his grandson's elementary school on November 11. Dan is a veteran of the Vietnam War and served with the U.S. Army.

CREATE A NEW LOGO FOR HIGHLEAH AND WIN A \$50 GIFT CARD

Our property now has a fresh, new look. And it's time that the Highleah logo was updated, too. The logo is the symbol or graphic representation for the property. And a new logo design is worth \$50 to the member who creates the winning entry in the Highleah Townhouses logo competition.

The logo contest is open to residents of all ages. The winning logo will be published on the cooperative's Web site and used for stationery. The winner receives a \$50 gift card.

Artists are encouraged to think in terms of a full-color logo and to include a complete address line in the design. The new look will be used on the newsletter and all Highleah correspondence.

Logo designs are due to the office by January 15.

*Best Wishes for a Joyous Holiday Season
and a Happy New Year!*

*- from your Board of Directors and Staff
at Highleah Townhouses, Inc.*

