



# Highleah Highlights

2001 Pembroke Crescent West Independence, MO 64057

PHONE (816) 257-0070 FAX (816) 257-2639  
www.highleah.com

## Board of Directors

Marsha Clark  
*President*  
*(Newsletter/House & Grounds)*

Diane Pulford  
*First Vice President (Education Grant)*

Martha Ramcke  
*Secretary (House & Grounds)*

Nicole Zaragoza  
*Treasurer (Security)*  
highleahsec@yahoo.com

## Handy Phone Numbers

Highleah Office  
816-257-0070

Maintenance Emergency  
913-894-3441

Non-Emergency Police  
816-325-7300

Security  
911  
*\*The dispatcher will send  
an officer to Highleah*

Natural Gas Company  
816-756-5252

Power & Light Service  
816-325-7930

Citizens Information Center  
816-325-7000

Regional Animal Shelter  
21001 E. Highway 78, Independence  
816.621.7722

Hours:  
Noon to 8 p.m.  
Tuesday through Friday  
11 a.m. to 6 p.m.  
Saturday and Sunday

## ANNUAL MEETING, November 18, 2013

### NEWSLETTER MINUTES

Marsha Clark, president, called the meeting to order at 6 p.m. Also present were Diane Pulford, first vice president; Martha Ramcke, secretary; Nicole Zaragoza, treasurer; Gina Zukel, cooperative representative; Kevin McQuade, maintenance superintendent; Bryan Tims, assistant maintenance superintendent; Dudley Leonard, cooperative attorney; Melva Linville, property manager, and Betsy Kilker, administrative assistant, with Linville Management Services, Inc.

Members signed in for the open session.

Minutes of the October 21 meeting were approved.

Gina presented the office report. In October, there were 33 statements of credit, 52 statements of charges due, four attorney referrals, 45 defaults, one installation permit received and one extermination.

Currently, on the market are one two-bedroom unit and one three-bedroom unit.

Kevin presented the maintenance superintendent's report. In October, there were 176 requests for service and 166 completed. There were five move-ins and two move-outs.

JC's Lawn Service mowed four times in October. Seven units are in various stages of rehab.

Martha presented the House and Grounds report. Two pet complaints were investigated.

Marsha opened the floor to member comments.

The door prize was awarded.

The open session ended at 6:50 p.m.

## New Shelter, Management for Independence Animals

The new Jackson County Regional Animal Shelter opened in April.

The Great Plains SPCA is now operating the shelter at 21001 E. Highway 78, just east of the campus of Metropolitan Community College-Blue River.

The shelter is now open for adoptions from noon to 8 p.m. on Tuesday through Friday and from 11 a.m. to 6 p.m. on Saturday and Sunday. The shelter is closed for adoptions on Mondays.

If you have lost or found a pet, the shelter is open from 10 a.m. to 6 p.m. Monday through Friday and from 11 a.m. to 6 p.m. on Saturday and Sunday.

The phone number for the Jackson County Regional Animal Shelter is 816.621.7722. Or visit the Web site at [www.greatplainssPCA.org](http://www.greatplainssPCA.org).

If you are interested in volunteering at the shelter, please contact Tomomi Suenaga at 816.783.5113. Volunteers are needed for adoption assistance, cat and dog socializing and general office support.

The City of Independence health department will continue to enforce the code related to animal welfare and will respond to reports of animals at large, dog bites or other animal control violations. The Animal Services dispatch line is 816.325.7205.

*Best Wishes for a  
Joyous Holiday Season  
and a Happy New Year*

*From your Board of Directors  
and Staff  
at Highleah Townhouses, Inc.*

## Board Meets Monday, January 27

There is no December meeting. The board begins the New Year with a fourth Monday meeting.

January and February meetings were changed to avoid a conflict with federal holidays on the third Monday of those months.

The open session begins at 6 p.m. Please join us.

## High School Seniors Can Apply for Education Grant

This spring, Highleah Townhouses, Inc., and Linville Management Services, Inc., will award the annual \$500 education grant to a deserving graduating senior.

Students and their family members must be in good standing at Highleah. The grant is awarded to high school graduates who will be attending an accredited college, university or trade school in the summer or fall. Students must complete an application, write a 500-word essay and comply with all requirements. The essay must explain why the applicant believes he or she deserves the grant.

The student also must make arrangements with a high school administrator to send an official student transcript to the office.

An information sheet and application form are available from the office. Applications, essays and transcripts must be received in the office no later than March 18.

Please send to the attention of:  
Diane Pulford  
Education Grant Committee  
Highleah Townhouses, Inc.  
2001 Pembroke Crescent West