



the
Bugler

JULY 07 2009

JULY 2009

Highleah Townhouses, Inc. 2001 W. Pembroke Crescent, Independence, MO 64057 816.257.0070

Highleah Townhouses, Inc.
June 15, 2009

NEWSLETTER MINUTES

Open Session

Jim opened the session at 6 p.m. Five members signed in for the open session.

Su read aloud the minutes of the May 18 open session. The minutes were approved unanimously.

Carol discussed the on-site manager's report. In May, there were 34 statements of credit, 31 statements of charges due and one attorney referral. In June, there were 32 defaults and 23 recertification packets mailed.

Pizza Hut Appreciation Night is scheduled for June 24. The office and maintenance shop will be closed on July 6 in observance of Independence Day.

The board reviewed Carol's written office report and voted unanimously to accept it.

Kevin discussed the maintenance report. In May, 176 work orders were completed. There were two move-outs and one move-in.

Palmer Lawn Professionals mowed four times and sodded areas that had been torn up.

Back steps on some units are pulling away from the foundation. Kevin plans to present bids to fix the steps to the board in July.

The board reviewed Kevin's written report and voted unanimously to accept it.

Lisa reported that a proposal from Arbor and other banks may be ready for board review in the next two weeks.

Jim opened the meeting to member comments. Complaints about skateboarders were voiced.

Jim thanked members for attending and the meeting ended at 6:25 p.m.

Board of Directors

Board of Directors

President: Jim Legge
Newsletter and Pet Complaints

First vice president: Marsha Clark
Security

Second vice president:
Angela Morris
Pet Registration

Treasurer: Dan Hastings
House and Grounds

Secretary: Dr. Diann Taylor
Educational Grant

Utilities for May 7 through June 8, 2009

Water/Sewer: \$7,925.89
Electric: \$1,126.55

Handy Phone Numbers

Highleah office: 816-257-0070
Maintenance emergency:
913-894-3441

Security patrol: 816-916-7634
Non-emergency police:
816-325-7300

Natural gas company: 816-756-5252
Power and light service:
816-325-7930

Animal control: 816-325-7205
Citizens Information Center:
816-325-7000

Washing machine odors can be prevented, eliminated

Washer odors usually are caused by leaving the washer lid closed when not in use.

Leaving the lid closed does not allow air to circulate and dry out the moisture remaining in the tub area. The air and moisture mixture becomes stagnant and creates an odor.

When the washer is not in use, leaving the lid up for air circulation will help prevent odor.

Here are some steps to get rid of odors inside washing machines.

1. Fill the washer with hot water. Set at regular speed and the longest wash cycle.
2. Add 3/4 cup of a water softening additive which can be found in the laundry detergent aisle. Baking soda also can be used.
3. Allow washing machine to complete entire wash and rinse cycle.
4. If odor lingers, repeat the entire process.

To minimize the possibility of electric shock, unplug the washer from the power supply before attempting any maintenance or cleaning.

Bethel Baptist Church Vacation Bible School

**6 to 9 p.m.
July 20 through 24**

**2406 South Missouri 291
816-252-3555
www.BethelBapt.org**

Free Clothing Exchange

10 a.m. to 2 p.m.
Saturday, July 18

Beacon Heights Community of Christ
19402 E. Holke Road
(next to BVAC)

816-796-7033
www.beaconheights.org

Clothes for kindergartners through eighth-graders

Bring your outgrown *clean* children's school clothing in good repair.
Take home clothing your children can wear for the coming school year.

Shop Us First!

Also: Visit the Ident-A-Kid program with the Independence Police Department.

Reminder to members about work orders

The Maintenance Department cannot make appointments to complete work orders on certain days and times.

Work orders are handled on a priority basis, depending on the nature of the work involved. As always, Maintenance does try to accommodate the member whenever the work load allows but as a rule, those times are very limited.

Please understand that there is a limited amount of manpower to complete the day-to-day work orders. For example, there were 176 work orders completed for the month of May.

One work order may take 15 minutes to complete and the next one may end up being a two- to three-day tile job.

As a member of Highleah, you do have the right to request that you be at home when a work order you have submitted is done. But please understand the policy for this has always been to take that work order in the order received and as the Maintenance schedule permits.

If a Maintenance employee arrives at the unit and you are not at home, he will continue making trips back to the unit until he can catch you at home, which may end up involving several days.

Your cooperation and understanding as always are very much appreciated. Thank you.

For Sale or Hire

Mary Martens
Independent Avon Representative
816-257-1022

Treat yourself to a wonderful manicure and pedicure for only \$35 by a licensed professional. Call Bev at 816-517-9985.

If your yard is in need of a clean-up, we can do it. We'll even plant flowers, too! Call Sharon at 816-529-0907.

From the President of the Board of Directors

There have been increasing complaints concerning the use of skateboards within Highleah.

While we are not saying there should not be any use of skateboards on the grounds of the complex, we feel it is necessary to remind members that they are responsible for the actions of their guests and family.

Please take time to explain to your youngsters the need for courtesy to others while they are on their skateboards.

Remember, pedestrians have the right of way on our sidewalks. Individuals shouldn't try to skateboard around people walking on the sidewalks. The same holds true on the streets. Please be mindful of the vehicles being driven on our streets. They have the right of way.

Horseplay should be avoided at all times. There have been reports of older youngsters pretending to push a fellow skateboarder in front of on-coming vehicles. This is very dangerous both to skateboarders and to drivers.

Thank you for taking the time to ensure a safe environment for all our residents.

~ Jim Legge