



Highleah Highlights

2001 Pembroke Crescent West Independence, MO 64057

PHONE (816) 257-0070 FAX (816) 257-2639
www.highleah.com

Board of Directors

Marsha Clark
President
(Newsletter)

Dorinda Meihls
First Vice President
highleahtownhousepets@comcast.net
(Pet Committee)

John Baggs
Secretary
highleahsec@yahoo.com
(Security)

Handy Phone Numbers

Highleah Office
816-257-0070

Maintenance Emergency
913-894-3441

Non-Emergency Police
816-325-7300

Security
911

**The dispatcher will send
an officer to Highleah*

Natural Gas Company
816-756-5252

Power & Light Service
816-325-7930

Animal Control
816-325-7205

Citizens Information Center
816-325-7000

UTILITIES: 5/6 - 6/5

Water/Sewer: \$9,122.09
Electric: \$917.72

BOARD MEETING, June 17, 2013

NEWSLETTER MINUTES

Marsha Clark, president, called the meeting to order at 6 p.m. Other board members present were Dorinda Meihls, first vice president, and John Baggs, secretary.

Also attending were Carol Gibson, on-site manager; Kevin McQuade, maintenance superintendent; Bryan Tims, assistant maintenance superintendent; Dudley Leonard, cooperative attorney; Melva Linville, property manager, and Betsy Kilker, administrative assistant, with Linville Management Services, Inc.

Seventeen members signed in for the open session.

Minutes of the May 20 board meeting were approved.

Carol presented the office report for June. In May, there were 25 statements of credit, 54 statements of charges due, one attorney referral, one eviction, 47 defaults, eight installation permits received and seven approved, eight exterminations, one vehicle violation and one noise violation.

Twelve two-bedroom units and 11 three-bedroom units are on the market. Three of these are sold.

Kevin presented the maintenance superintendent's report. In May, there were 189 requests for service and 201 completed.

There have been two move-ins and four move-outs.

Palmer Lawn Professionals mowed Highleah four times in May, applied granular fertilizer and completed a second application of liquid herbicide.

Rehabs are under way in 17 units. Six of these are completed.

Foundation repairs were completed on two units by KC Waterproofing and emergency foundation work was completed by Clark's Home Repair & Remodeling, LLC., on five units.

Lawn and grounds bids have been submitted by four companies.

Dorinda reported for the Pet Committee. Five violations have been resolved.

John Baggs reported for the Security Committee. Arrests have been made of individuals on the property with outstanding warrants.

continued from front

Marsha opened the floor to member comments.

Nicole Zaragoza presented a petition with 87 signatures to allow members to have two pets -- such as two dogs, two cats or a dog and a cat.

Discussion followed.

Laura L. Meier won the door prize drawing of a \$25 gift card.

The open session ended at 6:50 p.m.

Applications accepted for board vacancy

We are in need of board members for Highleah Townhouses, Inc.

The bylaws state that the board of directors shall consist of five members.

The board has the responsibility to fill vacancies until the next Annual Meeting.

If you are interested in volunteering your time and energy to help your community, please submit a resume to the on-site office staff by August 9, 2013.

The current board then will interview those interested and make a selection.

Referral bonus available for members

Members are reminded that a \$200 referral bonus will be paid when a member of the cooperative refers a qualifying new member.

The referral must be mentioned at the time of application.

From the Rule Book

Do you still have a pet?

Do you have a new pet?

Many members have not yet complied with the rules and regulations concerning pet registration.

Here's a list of what you need to register your pet.

___ Pet Registration Form

___ Current Vaccinations and Weight of Pet

___ Current Photo of Pet

___ Pet Rules and Regulations

These must be submitted to the on-site office.

Pet owners may have (1) dog or (1) cat per household and any of the following:

a. One (1) aquarium up to 50 gallons for fish. Members will be responsible for any water damage to the unit from the aquarium.

b. Two (2) birds in cages.

c. Two (2) hamsters or gerbils.

