

the Bugler

Highleah Townhouses, Inc. • 2001 W. Pembroke Crescent, Independence, MO 64057

Board of Directors

Jim Legge
President
(Newsletter & Pet Complaints)

Marsha Clark
First Vice President
(Security)

Angela Morris
Second Vice President
(Pet Registration)

Dr. Diann Taylor
Treasurer
(Educational Grant)

Dan Hastings
Secretary
(House and Grounds)

Handy Phone Numbers

Highleah Office
816-257-0070

Maintenance Emergency
913-894-3441

Security Patrol
816-916-7634

Police (Non-Emergency)
816-325-7300

Natural Gas Company
816-756-5252

Power & Light Service
816-325-7930

Animal Control
816-325-7205

Citizens Information Center
816-325-7000

UTILITIES

Jan. 13, 2010 - Feb. 8, 2010

Water/Sewer: \$7654.34
Electric: \$933.11

BOARD MEETING, February 22, 2010 NEWSLETTER MINUTES

LMST

MAR - 9 2010

Jim Legge, president, called the meeting to order at 6 p.m. Other board members present were Marsha Clark, first vice president; Dan Hastings, secretary; and Diann Taylor, treasurer. Also attending were Carol Gibson, on-site manager; Gina Cowan, assistant on-site manager; Kevin McQuade, maintenance superintendent; Melva Linville and Carmen Detherage with Linville Management Services, Inc.; and Dudley Leonard, cooperative attorney.

Three members signed in and Jim welcomed them. The board reviewed and approved unanimously the minutes of the Jan. 25 meeting.

Carol discussed the on-site manager's report. In February, 26 recertifications were mailed; five installation permits were received and approved; and three reasonable accommodation requests were approved. One eviction is in process. There were four attorney referrals. The board voted to accept Carol's report as written.

Kevin discussed the maintenance report. In January, 130 work orders were completed. Grounds projects included snow removal and asphalt patches on Pembroke Crescent West. A new roof was installed on building #26, 18029 through 18035 Croyden Lane, for the cost as bid at \$13,915. Still Contractors began renovations on January 19. The interior work has been completed on 20 units. The first walk-through inspections of eight units took place on January 26 and all punch list items have been completed. Seven rehabs are under way and four of these have been completed.

The board voted unanimously to accept the maintenance report as submitted. Dudley reported that the survey of the property shows that the section of fence that was removed is not on Highleah property. Kevin was asked to bring the fence into compliance with the survey. Then, Dudley will send a letter to the other property owner.

CONTINUED ON PAGE 2

NEWSLETTER MINUTES CONTINUED...

Doug Miller joined the meeting at 6:10 p.m. and introduced himself as the new head of Security for Highleah. Miller is an Independence police officer. He was informed that the board wants Security officers to work 15 hours a week and stagger the days and hours. He also was asked to prepare reports and attend board meetings.

Diann reported that no education grant applications have been received. The deadline is March 15.

The board and members reviewed three forms for the cooperative newsletter prepared by Su Bacon: a form for the office to give members who want to make an announcement in the newsletter, a Good Neighbor recognition program and an essay contest for youth of the cooperative. Additional suggestions were made and included a Spirit of Highleah section for longtime members to share their stories and a feature about the Cooperative Legacy, showcasing multi-generational members. A decision about the newsletter was placed on the agenda for the March meeting. Jim opened the meeting to member comments. Skateboarding was discussed.

Jim thanked members for attending and the open session ended at 6:40 p.m.

REFERRAL FEE AVAILABLE FOR MEMBERS

Members are reminded that a \$100 referral fee will be paid when a member of the cooperative refers a qualifying new member. The referral must be mentioned at the time of application.

Currently, Highleah has one-, two- and three-bedroom units available.

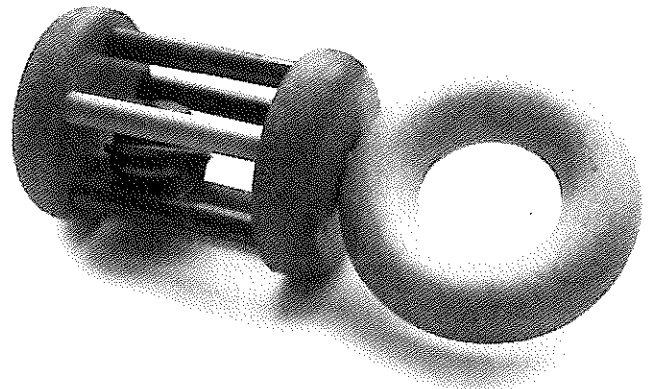
SERVICES FOR HIRE

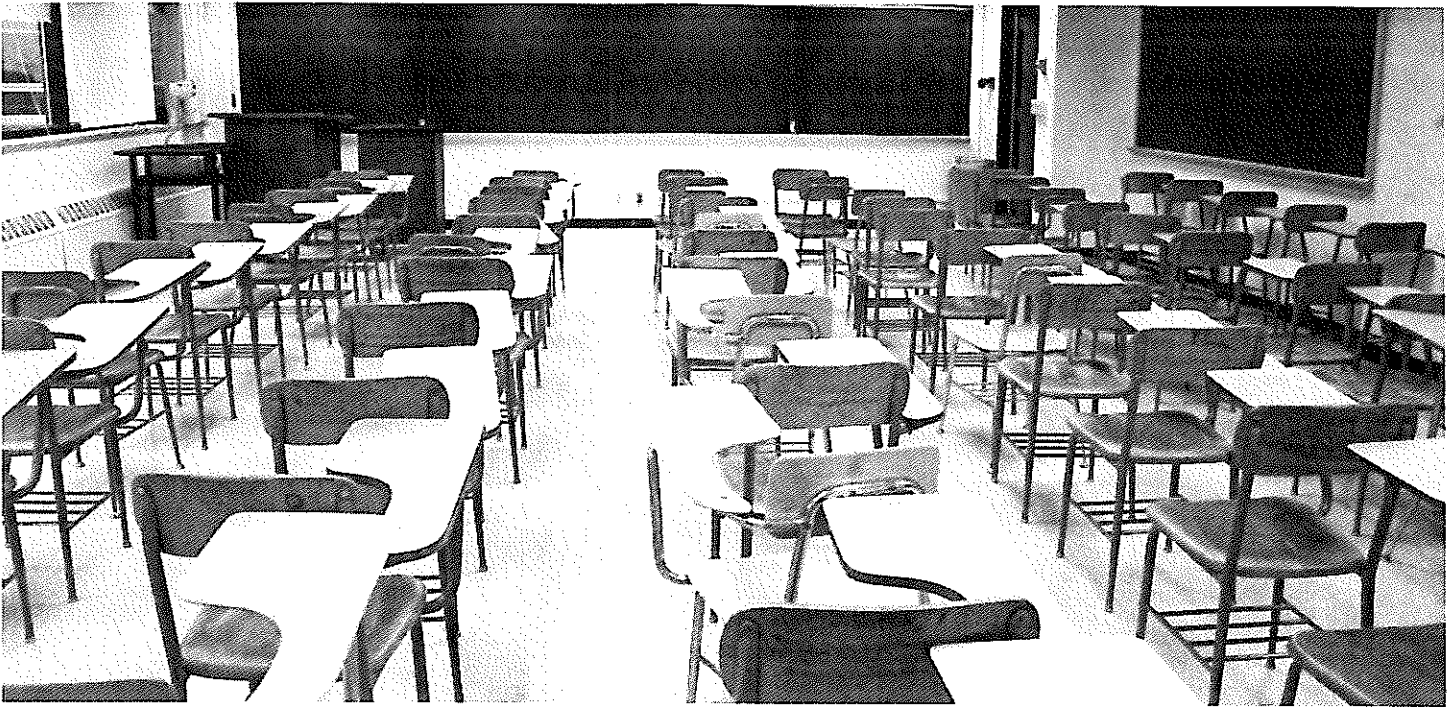
Babysitting

My name is Sam and I would like to let everyone know that I will babysit.

My number is 816-785-5724.

Call me if you have a request. Thanks!



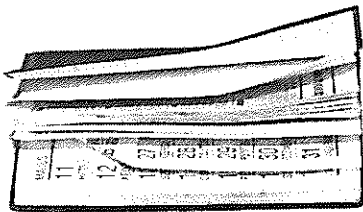


Education Grant Deadline Approaching

Monday, March 15, is the deadline to submit applications for the Highleah education grant of \$500.

Information sheets and application forms are available in the office for students who wish to apply. Applications, essays and transcripts must be received in the office no later than March 15 sent to the attention of Dr. Diann Taylor. The student must make arrangements with a high school administrator to send an official student transcript to the office.

Family members of students must be in good standing at Highleah. The grant is awarded to high school graduates who will be attending an accredited college, university or trade school in the summer or fall.



Daylight Saving Time Begins on March 14

It's that time of year again. You'll lose an hour on Sunday, March 14. That's when Daylight Saving Time kicks in. So, set your clocks ahead one hour. For example, if you get up at 6 a.m. on Sunday, move the time up to 7 a.m. You get your hour back on November 7.

Property Manager Reports on Renovations

The renovations are under way and several units already have received new items in their kitchens and bathrooms as well as new circuit panels. The contractors are staying on target with the proposed schedule and have been doing a great job. Members have been courteous and cooperative with the Highleah staff and the contractors during the beginning stages of the renovations. It is greatly appreciated.

If you have questions concerning the renovations, you may contact the on-site office or Linville Management's office or you may come to the monthly Board meetings. We are happy to provide you with any information available to assist you in following the progress of this project.

MARCH 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Carrying Charges Due	2	3	4	5	6
7	8	9	10	11 Late Fees Applied	12	13
14 Daylight Savings Time Begins (Set your clocks one hour later)	15 Board Meeting Open Session 6:00 PM	16	17	18	19	20
21	22 Attorney Referrals	23	24	25	26	27
28	29	30	31			