



Highleah Highlights

2001 Pembroke Crescent West Independence, MO 64057

PHONE (816) 257-0070 FAX (816) 257-2639
www.highleah.com

Board of Directors

Jim Legge
President
(Newsletter & Pet Complaints)

Marsha Clark
First Vice President
(Security)

Dan Hastings
Second Vice President
(House and Grounds)

Dorinda Meihls
Secretary
(Pet Registration)

Handy Phone Numbers

Highleah Office
816-257-0070

Maintenance Emergency
913-894-3441

Security Patrol
816-645-3001

Police (Non-Emergency)
816-325-7300

Natural Gas Company
816-756-5252

Power & Light Service
816-325-7930

Animal Control
816-325-7205

Citizens Information Center
816-325-7000

UTILITIES

Water/Sewer: \$8,453.63
Electric: \$1,141.72

BOARD MEETING, April 18, 2011

NEWSLETTER MINUTES

Jim Legge, president, called the meeting to order at 6 p.m. Other board members present were Dorinda Meihls, secretary; and Dan Hastings, second vice president. Marsha Clark, first vice president, joined the meeting at 6:15 p.m.

Also attending were Carol Gibson, on-site manager; Gina Cowan, assistant on-site manager; Kevin McQuade, maintenance superintendent; Dudley Leonard, cooperative attorney; and Melva Linville, property manager; Suzanne Miles, human relations coordinator; and Carmen Detherage, comptroller, all with Linville Management Services, Inc.

Minutes of the March 21 meeting were unanimously approved.

Carol discussed the on-site manager's report. In April, there were 33 defaults, one eviction in process, three exterminations and three of five installation permits approved. Statements of credit and of charges due are not available at this time.

The board voted unanimously to accept Carol's report.

Kevin presented the maintenance report. In March, 198 work orders were completed. There were four move-ins, one transfer and one move-out.

Palmer Lawn Professionals completed the spring leaf and gutter cleanup and applied fertilizer to grassy areas.

Nine rehabs are in various stages of completion. Still Contractors will be lowering the speed bumps, painting them and the poles next to them and grinding several concrete areas.

The board voted unanimously to accept Kevin's report.

The board reviewed parking and yard and common areas rules that have been revised by Dan. There was one addition to the revisions: Rule 7 of Parking should read: "Any vehicle rated 3/4 ton **or more** must be approved by the Board of Directors and must park only in auxiliary parking." The words, "or more," were added.

The board voted unanimously to accept the new rules as amended.

The board will review the bylaws on June 6 at 6 p.m.

The meeting was adjourned at 8:35 p.m.

Yard Sale Tips

Successful yard sales make buyers feel welcome and make it easy for customers to buy your goods.

Here are some tips to help you sell.

1. **Attract attention.**

Catch the eye of buyers with pennants, streamers, balloons and clothes fluttering on a line in your yard.

2. **Organize your merchandise.**

Group related items together, such as high chairs, cribs and other large baby furniture. But remember, you want buyers to walk around the entire sale. So, in another area of your sale, group baby clothes, bottles and toys together.

3. **Post prices prominently.**

Buyers don't want to guess or ask you what you want. Prices should be realistic, attached to the item and negotiable -- be prepared to barter.

Yard Sale Slated for May 21

Look for bargains throughout the cooperative all day long on Saturday, May 21. That's the date for the annual cooperative yard sale. If the sale is rained out, it will be held on May 28.



Board meeting on May 23

The May board meeting has been changed to the fourth Monday.

Please join us at 6 p.m. for the open session.

East Independence Church of Christ FOOD PANTRY

We are open from 5:30 to 8:30 p.m. every Wednesday.

We are able to help provide emergency food security for your family if you meet income guidelines, such as reduced-price school lunch, OR have had unexpected emergency circumstances. Call us to find out more information:

816-461-0266.

We are located at the East Independence Church of Christ, 2020 S. Missouri 291 highway.



Parking

1. Unless specified herein, any vehicle tagged in violation of the following regulations will be tagged with a seventy-two hour notification by a warning ticket placed on the windshield.

2. All vehicles (as required by state law) including motorcycles, motor scooters and mini-bikes owned by Highleah residents or their guests, must be licensed properly in accordance with state law and be in operable condition. Vehicles in violation will be given seventy-two (72) hours to rectify the violation.

3. Any operable vehicle parked in guest parking for more than seventy-two (72) hours will be given twenty-four (24) hours to rectify the violation before being sent to the attorney. Any operable vehicle parking in auxiliary parking for more than two (2) weeks will be given twenty-four (24) hours to rectify the violation.

4. Any vehicle operated on Highleah property must:

- a. Park only in designated areas.
- b. Obey speed limits (15 MPH).
- c. Obey stop signs.
- d. Drive in a prudent manner.
- e. Be operated by a licensed driver.
- f. Must have a valid license plate.

5. All vehicles, including motorcycles, motor scooters and mini-bikes owned by Highleah residents must be registered in the office and display an appropriate Highleah (primary or auxiliary) sticker.

The sticker is to be placed on the left rear window or left rear bumper. Motorcycles must display the sticker on fender or below license plate. When vehicle is sold or exchanged, it is a member's responsibility to file a new registration permit with the office within ten (10) days.

6. Number of vehicles allowed per household is limited to one (1) vehicle per licensed driver on the household composition to be parked on Highleah property. Each unit is assigned one (1) numbered space.

The first car home is to park in the numbered space. Guest spaces are on a first come, first serve basis.

Do not park in a guest spot for more than seventy-two (72) hours. Vehicles are to be moved on a regular basis in guest spots.

7. Any vehicle rated 3/4 ton or more must be approved by the Board of Directors and must park ONLY in auxiliary parking.

8. Any member's vehicle used for employment (a company vehicle) must park in numbered or auxiliary parking.

9. No boat, trailer or camper can be parked or stored on the premises, except in the storage lot.

A member may bring a boat, trailer or camper on to the property for the purpose of loading or unloading for a trip or outing not to exceed overnight in length of time.

10. Motorcycles, motor scooters and mini-bikes will be parallel parked at the head of the numbered parking space so that a vehicle can be parked in the same space.

11. No motor homes or recreational vehicles can be parked in Highleah except for the purpose of loading and unloading.

12. No parking on the grass or sidewalks and absolutely no double parking. After two (2) warnings, violators will be sent to the attorney.

All vehicles must be parked in a manner in which the vehicle does not hang over the sidewalks. Vehicles extended over the sidewalk create a hazard for people walking or children playing on the sidewalks and it prevents the Maintenance Department from mowing or removing snow.

13. No major overhauls and/or repairs will be allowed on vehicles on Highleah premises. The only repairs permissible will be those of a minor nature, such as changing tires, spark plugs, etc.

No vehicle should be left unattended while on jacks or jack stands. All repairs must be completed within twenty-four (24) hours.

The work area must be returned to its normal condition. Scrap material, antifreeze, oil and grease spills must be removed from the parking spot.

All oil and antifreeze must be disposed of properly and taken to an auto supply shop to recycle. Do not put old or excess oil or antifreeze in the trash or down the sewers.

MAY 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21 Highleah Yard Sale
22	23 Board Meeting Open Session 6pm	24	25	26	27	28
29	30 Office Closed for Memorial Day	31				