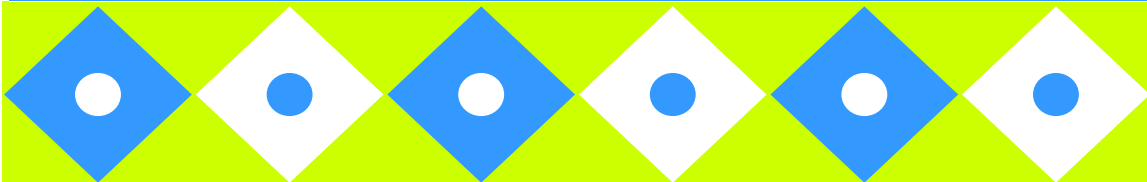


May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Carrying Charges Due	2	3	4	5
6	7	8	9	10	11 Late Charges	12
13	14	15	16	17	18	19
20	21 Board Meeting	22 Attorney Referral	23	24	25	26
27	28 Office Closed memorial DAY	29	30	31		



Highleah Highlights

Highleah Office: 816-257-0070

Maintenance Emergency: 913-894-3441

Non-Emergency Police: 816-325-7300

Web-site: Highleah.com

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Great Plains Spca: 816-808-3370



Highleah Townhouses, Inc.
April 16, 2018
Board Meeting

NEWSLETTER MINUTES

Board members present: Jordan Baze, president; Andrea Thompson, vice president; Martha Rameke, secretary; Diane Pulford, treasurer; and Tina Windhausen
Staff present: Gina Zukel, office manager; Linda Thompson, assistant office manager; Kevin McQuade, maintenance superintendent; and Bill Fitzgerald, assistant maintenance superintendent
Also attending: Dudley Leonard, cooperative attorney; Melva Linville, property manager, and Betsy Kilker, administrative assistant, with Linville Management Services, Inc.

Jordan called the meeting to order at 3:30 p.m.

Minutes of the March 19 board meeting and the March 28 budget meeting were approved.

Open Session

Members signed in for the open session. Jordan welcomed them and called the meeting to order at 6 p.m.

Gina gave the office report.

There were 43 statements of credit and 40 statements of charges. There were 48 defaults, one attorney referral, one installation/alteration permit submitted and approved and one noise violation.

Three two-bedroom units are currently on the market.

Betsy gave the managing agent's report for Linville Management Services, Inc.

Seven applications have been approved.

Three final statements have been completed.

Processed in accounts payable for March were \$222,339.77.

Financial reports were mailed to the board on April 6.

Kevin presented the maintenance report.

In March, there were 402 requests for service received and 140 completed. There have been two move-ins and four move-outs. Eight rehabs are underway. Two are finished.

Palmer Lawn Professionals cleaned the gutters and completed spring clean-up of leaves.

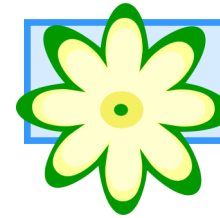
Critter Eliminator Co. has been trapping squirrels and moles and sealing building exteriors.

Jordan opened the floor to member comments.

LaDon Piepergerdes won the door prize drawing.

The open session ended at 6:25 p.m. and the meeting was adjourned at 7 p.m.

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Office News

Bed Bugs

Bed bug checks will resume on August 2nd. However if you have a problem or concern contact the office.



The Board of Directors has updated the policy and procedure for transferring the membership of your unit. Should you have any questions please feel free to contact the office.



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Utilities for 3/6-4/6
Water/Sewer: \$13,684.84

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Reminders with Warmer Weather

- ★ When playing at parks make sure you pick up all trash.
- ★ Be considerate of your neighbors when kids are outside playing and windows are open.
- ★ Slow down and watch for kids playing , bikes, ride toys, balls.
- ★ Water spigots are for sharing.
- ★ When grilling make sure coals are out before using dumpsters.
- ★ Highleah does follow the city of Independence curfew laws.



Tina and LaDon



LOST AND FOUND

Have you lost your keys or a cell phone? The office has several sets of keys found on property and a cell phone. Please call or stop by the office.



Highleah Garage Sale

June 2, 2018

Get your stuff ready and spread the word to make it a successful day!

Seniors

The next seniors event is August 13th. It will be a games day and ice cream social. Bring your favorite game and your drink. 1-4



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Open House

You are welcome to stop by the clubroom on the following dates. Hosted By Toni Anway.

Friday May 4th 9-3pm Damsel Defense

Self defense items

Friday May 11th 2:30 Sipology, Fund Raiser

For Hope House, Teas, tea sets, dips, scones

Friday May 18th 1-4 Scentsy

Make your home smell lovely

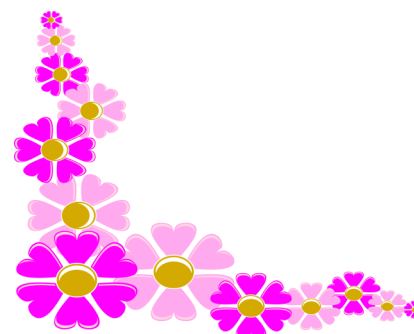
Friday June 1st 11 Mary Goetz

Her art on beautiful cards

Saturday June 2nd 11-2 Kristin Wood

Magnabilities jewelry

Watch the newsletter for more fun dates coming.



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