



May 2019



Sun Mon Tue Wed Thu Fri Sat

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12 Mother's Day 	13 Late Charges Seniors Event	14	15	16	17	18
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Highleah Highlights



2019

Highleah Townhouses, Inc.
April 15, 2019
Board Meeting

NEWSLETTER MINUTES

Board members present: Diane Pulford, president; Martha Ramcke, vice president; Tina Windhausen, secretary; and Phyllis Locke, treasurer

Staff present: Gina Zukel, office manager; Linda Thompson, office assistant; and Kevin McQuade, maintenance superintendent

Bill Fitzgerald, assistant maintenance superintendent, joined the meeting at 4:10 p.m.

Also attending: From Tailor Made Property Services, Marlene Dau, president; Melva Linville, consultant; and Betsy Kilker, administrative assistant; and cooperative attorney, Brad Constance.

Diane called the meeting to order at 4 p.m.

Minutes of the March board meeting were approved.

Open Session

Fourteen members signed in for the open session. Diane welcomed them and called the session to order at 6 p.m.

Diane introduced Marlene Dau, president of Tailor Made Property Services, to the members.

Gina presented the office report.

In March, there were 33 statements of credit, 36 statements of charges due, two attorney referrals and 49 defaults.

There were three animal violations, one towing and one installation permit approved.

Two units are on the market: a three-bedroom unit and a one-bedroom unit.

Comcast



A Comcast representative will be here, out in front of the office on May 9th, for a meet and greet. She will be here to answer any questions you may have about your service or for a new service start up with new offers. She will have treats and lots of give a ways. Stop by and see what she has to offer.



Highleah Office: **816-257-0070**
Maintenance Emergency: **913-894-3441**
Non-Emergency Police: **816-325-7300**
Web-site: **Highleah.com**
Gas Service: **816-756-5252**
Power and Light: **816-325-7930**
Great Plains SPCA: **816-621-7722**

Office News



Highleah's Annual Garage Sale Saturday, June 1, 2019

Get your spring cleaning done and be ready to get rid of all that junk. We will be running an ad in the Examiner multiple times and encourage everyone to participate to help with a big turn out.

Utilities from 3/15—4/11
Water/Sewer \$12,407.61



Seniors Event

Monday, May 13, 2019 2pm-4pm

We will play **BINGO**. Bring a wrapped white elephant gift for the prizes.



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Kevin presented the maintenance report.

In March, there were 165 requests for service and 266 completed.

There were five move-ins and two transfers.

Palmer Lawn Professionals has been cleaning up leaves. Kevin Dibble has been cleaning grounds of branches and sticks.

Three rehabs are underway.

Members are using the new dumpster for large bulky items.

Betsy gave the managing agent's report for Tailor Made Property Services.

In March, five applications were approved and one denied.

One final statement was completed.

Processed in accounts payable for March were \$192,220.74.

Financial reports were mailed to the board on April 10.

Diane opened the floor to member comments.

Dave Johnson won the door prize drawing.

The open session ended at 6:45 p.m. and the meeting was adjourned.



Marlene Dau
Tailor Made Property Services
Dave, Member

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Message from your President



Thank you to all the members that attended the April Board meeting. I would like to encourage more members to come to our May Board meeting which will be on Monday, May 20th at 6 pm.

I am disappointed that we didn't have any high school seniors apply for the college scholarship this year. If you have a senior that will be graduating in 2020 and is going to college or trade school Tailor Made gives \$500 and Highleah gives \$500 which totals a \$1,000.00 scholarship. Please encourage them to apply next year.

Highleah is currently looking for two maintenance positions. If you know someone who is looking for a job and is qualified please contact Betsy. Please have patience with the amount of time your work orders are taking.

Have a great day,
Diane Pulford

From



We would like to encourage everyone to clean up your garden areas. You may bring your yard waste and sit it by the maintenance shop door or call and sit the bags out by the curb and maintenance will pick them up for you.



Oil dry is available at the maintenance shop. If your parking spot or a guest spot near you needs to be cleaned please stop by and pick some up.



Monday's are our mowing day. Please move all lawn furniture and toys so that the mowers can do their job.



A reminder that drain-o or any type of this product should never be used in the drains.
Please call in a service request.