



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Carrying Charges Due	2	3	4	5	6	7
8 	9	10	11 Late Charges	12	13	14
15	16 Board Meeting	17 Bingo Domino's Pizza	18	19	20	21
22	23 Attorney Referrals	24	25	26	27	28
29	30	31 				



Highleah Highlights

Highleah Office: 816-257-0070

Maintenance Emergency: 913-894-3441

Metro Public Safety: 816-436-0401

Web-site: Highleah.com

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Great Plains SPCA: 816-621-7722

Highleah Townhouses, Inc.
February 24, 2020
Board Meeting

NEWSLETTER MINUTES

Board members present: Shaunn Flannery president; Kathleen Hill, vice president; Jane Leonard, secretary; Samantha Hankins, treasurer; and Donna Cates

Staff present: Andria Knapp, on-site manager; Linda Thompson, assistant manager; and Kevin McQuade, maintenance superintendent

Also attending: From Tailor Made Property Services, Dale Janke and Betsy Kilker, regional managers; and cooperative attorney, Brad Constance.

The board convened at 4:30 p.m.

Minutes of the January 27 board meeting were approved.

Open Session

Eight members signed in for the open session. Shaunn welcomed them and called the session to order at 6 p.m.

Betsy presented the managing agent's report.

In January two final statements were completed.

Processed in accounts payable for January was \$224,516.76. Financial reports were delivered to the board.

Andria presented the office report.

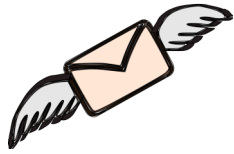
There have been 23 statements of credit, 26 statements of charges due and 52 notices to pay.

Three installation permits have been received and approved. There have been one extermination, eight animal violations, six vehicle violations, four yard/common area violations, five noise violations and four housekeeping violations.

Highleah High School Seniors Educational Grant

High School students who's families are in good standings can apply for a \$1,000 education grant. Highleah Townhouses and Tailor Made Services make this grant possible. Students must complete an application and write a 500 word essay. The essay must explain why the student believes they deserve the grant. Students then must contact their school administrator to send an official transcript to the Highleah office. All Information and applications are available at the office. Applications and transcripts must be received in the office no later than Friday, April 17, 2020.





Message From your Board Vice President

We are looking for ideas to get to know each other better. We're asking you to let us know, in writing, how we as a board can better serve the community as a whole. A few ideas have been suggested, such as an animal committee, playground safety, and parking/vehicles. We would like to see senior and community events happen and are looking for volunteers to help with said events. In closing please be respectful and kind to your neighbors as we are all part of this community.

Highleah Board of Directors
Shaunn Flannery: Board President
Kathleen Hill: Vice President
Jane Leonard: Secretary
Samantha Hankins: Treasurer
Donna Cates: Board Member

Four two-bedroom units and two three-bedroom units are currently on the market.

Kevin presented the maintenance report.

During January, 143 requests for service were received and 125 completed. There were two move-ins, two move-outs and one transfer.

Weber Tree Service removed a large broken branch and thinned trees and removed limbs.

Two maintenance technicians have been hired.

Shaunn opened the floor to member comments.

Amber Turner won the door prize drawing.

The open session ended at 6:20 p.m. and the meeting was adjourned at 7:35 p.m.



**Tailor Made, Dale
Member, Amber**

OFFICE NEWS

Family **BINGO** Night

Tuesday **March 17, 2020** here in the clubroom



Dominos Pizza will be here as well with \$5.00 + tax pizzas cash only.

5:00pm-7:00pm

Pure local honey for sale,
and delivery is FREE!

Text me at 816-965-3589



We would like to hold a vendor event. The event would take place in the club room. We have several vendors that we have contacted that would be available for a date in April. We are looking for others vendors that may be interested. Please contact the office so that you may be included in the newsletter April 1. Comcast will be here with giveaways and a drawing for a gift basket and

Domino's Pizza with \$5.00 pizzas.

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Indoor TV antenna \$10.00

Converter box \$10.00

Very Clean

Roper washing machine and electric dryer \$100.00

19in console TV great picture-FREE

15in small console TV FREE

Call 816-257-1982



We have multiple 2 bedroom units on the market and two three bedroom units. Just a reminder that there is a \$200.00 referral bonus for anyone that refers someone that moves in.

Captain Lambeth from Metro Public Safety will be attending our March board meeting. He will be available to answer any questions or concerns any one may have for the security company.



March 8, 2020

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