





SUN	MON	TUE	WED	THU	FRI	SAT
					1 Carrying Charges Due  Office Closed	2
3	4	5	6	7	8	9
10	11 Late Charges	12	13	14	15	16
17	18 Holiday  Office Closed	19	20	21	22 Attorney Referrals	23
24	25 Board Meeting Closed	26	27	28	29	30
31						



## Highleah Highlights

Highleah Office: 816-257-0070

Maintenance Emergency: 913-894-3441

State Public Safety: 816-425-4027

Website: [Highleah.com](http://Highleah.com)

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207



## Message From your Board President

Hello Everyone,

We hope you all had a safe and wonderful holiday. As always if you need to reach the board, please leave a message with the office and it will be addressed as needed. We are here for you all. As a reminder, if you have bulk items to throw away, please check the key out at the office and use the bulk trash dumpsters.

Shaunn Flannery

Highleah Board of Directors  
Shaunn Flannery: Board President  
Kathleen Hill: Vice President  
Jane Leonard: Secretary  
Samantha Hankins: Treasurer

# OFFICE NEWS

## Credit Card Fee Reminder

As of January 1, 2021 all members, rather paying by portal or through the office will be charged the 3.5 percent credit card processing fee. All payments using a routing number and checking account number will no longer have a fee.



Renters insurance, HO4 or HO6 certificates are needed from members by March 1, 2021.



Ring door bells are a nice Christmas gift but remember that an installation permit is required for those.



Watch your mail for the updated Rules and Regulations. They are being mailed this month. If you would like to know the changes review Decembers newsletter.



We currently have several 2 bedroom units on the market.

Wouldn't it be nice to receive a \$200.00 bonus?  
Just refer someone and when they move in you would receive that \$200.00 referral bonus.



# From



Reminder to change your furnace filter

Please keep front porches clear of items so that maintenance can shovel. They are not responsible for broken items. Maintenance only shovels when it snows 2 inches or more.

During winter months please remove your outside hose, turn off the shut-off to faucet, and drain. If you need help with this call the office for a service request.

As you are getting out and putting away holiday decorations make sure you are leaving clearance around the furnace and electrical box in basement.

Holiday decorations must be removed within 2 weeks after the holiday.

During these nice winter days members might think about doing some fall/winter cleanup of outside gardens.

Things like removing or deadheading plants.



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## The Grinch



The Grinch parade through Highleah on December 19th, brought out the holiday spirit. So much that even the Grinch was in a giving mood with treats.



Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will re-view the submissions and vote on a “good neighbor” to be honored each month at the open session of the board meetings.

Submitting member’s name:

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Submitting member’s address:

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Submitting member’s phone number:

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Name of the member you are nominating:

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Address of the member you are nominating (if known)

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Reason you are nominating this member:

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Board of Directors Questions/Concerns Form

The Board of Directors have agreed to continue with closed board meetings due to COVID-19. Please use this form if you have any questions or concerns you would like to address with the Board of Directors.

Name:

Date:

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Address:

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Comments:

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