

June 2021



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Carrying Charges Due	2	3	4	5
6	7	8	9	10	11 Late Charges	12
13	14  Flag Day	15	16	17	18	19
20  Happy Father's Day	21 Board Mtg 6:00pm Outdoors	22 Attorney Referrals	23	24	25  Yard Sale	26
27	28	29	30	Happy Birthday To Everyone Born in June! 		



Highleah Highlights

Highleah Office: 816-257-0070

Website: Highleah.com

Maintenance Emergency: 913-894-3441

Homeland Security: 816-802-8020 press 0

Independence Police non emergency: 816-325-7300

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207

htbod@highleah.com

Highleah Townhouses, Inc.

May 17, 2021

Board Meeting

NEWSLETTER MINUTES

Board members present: Shaunn Flannery, president; Jane Leonard, secretary; Samantha Hankins, treasurer; and Donna Cates

Board member absent: Kathleen Hill, vice president

Staff present: Andria Knapp, on-site manager; Linda Thompson, assistant manager; and Kevin McQuade, maintenance superintendent

Also attending: Brad Constance, cooperative attorney; and Betsy Kilker and Mike Lauer, regional managers for Tailor Made Property Services

Shaunn called the meeting to order at 4:30 p.m.

Minutes

The board approved the minutes of the April 19 board meeting.

Open Session

Three members appeared for the open session at 6 p.m. on the patio. Shaunn welcomed them.

Office update

Andria presented the office report.

There have been 32 statements of credit, 15 statements of charges due, nine installation permits received and approved, one extermination and 39 notices to pay.

Twenty-three notices were sent about violations involving animals, house-keeping, vehicles, yard/common area, peaceable possession and miscellaneous.

No units are currently on the market.

Maintenance summary

Kevin reviewed the maintenance report.

In March, 120 service requests were received and 131 were completed. There were three move-ins.

Five rehabs are underway.



Highleah's annual meeting will be held on Tuesday September 21, 2021. We will have 2 board positions up for re-elections. If you are interested in running for a board position please submit a resume to the office or email to linda@highleah.com. It will be printed in upcoming newsletters. This is a volunteer position and requires only a few hours of your time monthly.

Office News con.

If your car has been “broke” into or you feel uneasy about something you see going on or feel threatened please **call 911** or the non emergency number on the front of this newsletter. The office receives so many calls as such and they need to be directed to the police.



Bible Reading
Starting Thursday,
June 10
6:30-8pm
At the home of
Bonnie Tyson
1934 Stafford Lane
coffee, tea, snacks
WOMEN ONLY!



Bonnie Tyson
Mary Kay
For 30 years



Pure local honey for sale,
and delivery is **FREE!**
Text me at 816-965-3589

Palmer Lawn Professionals mowed four times and applied pre-emergent and fertilizer.

Tailor Made Property Services

Betsy presented the managing agent's report.

Four applications were approved; two were denied; two are pending. One final statement was completed and seven letters were sent.

In March, \$168,630.70 was processed in accounts payable.

Shaunn opened the floor to member comments.

Door prize

Tamra Sutherland won the door prize drawing.

The open session ended at 6:10 p.m. and the meeting was adjourned at 7:05 p.m.



Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will re-view the submissions and vote on a “good neighbor” to be honored each month at the open session of the board meetings.

Submitting member’s name:

Submitting member’s address:

Submitting member’s phone number:

Name of the member you are nominating:

Address of the member you are nominating (if known)

Reason you are nominating this member:

OFFICE NEWS

Please help us help you.

If you suspect you have bedbugs please call the office. We will make an appointment for your unit to be inspected. Highleah does cover the cost of this treatment. Throwing away your mattress’s in the dumpsters can be prevented.



Clubroom rentals are open once again. Please call the office to reserve a date. A reservation is not complete until a clubroom agreement is signed.



We have had several calls about a community yard sale. We have chosen the dates of June 25th and 26th. Clean your closets and basements, storage and stashes and get your treasures ready!



From



As of June 1, 2021 we have a new lawn service, Next Level. Please be reminded that all plants must be in a garden area with a boarder to prevent weed eater damage or any damages. We will not be responsible for any plants or items that do not meet these requirements.



We continue to battle the issue of items left by the dumpsters. Every day maintenance spends time removing these items set out. Highleah provides a place for these items and that’s where they must be taken. If it is known where the items are coming from your account will be charged for the removal.



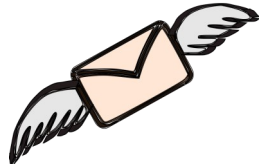
Board of Directors Questions/Concerns Form

The Board of Directors have agreed to hold open sessions outside, weather permitting. Some still are uncomfortable being in a group setting, so if you would prefer to submit the below form, it will be addressed by the BOD during the closed session and a response will be sent to you.

Name: _____ Date: _____

Address: _____

Comments: _____



Message From your Board Vice President

Schools out for the Summer!!!

Which also means more children of all ages will be enjoying the outdoors. Please remember to use caution when driving through the property.

In June the office will be receiving a much needed face lift.

Please be on the lookout for a flyer about general upkeep of your units as we have done walkthroughs and found a few items we all have in common such as:

Window screens may have been pushed inwards or have holes

Spring cleaning - items too big for the dumpsters need to go to the Storage lot on Covington Bend.

Yard projects - please remember to put away all toys and extra soil

Keep your A/C units clear of debris and/or other items

Happy June!

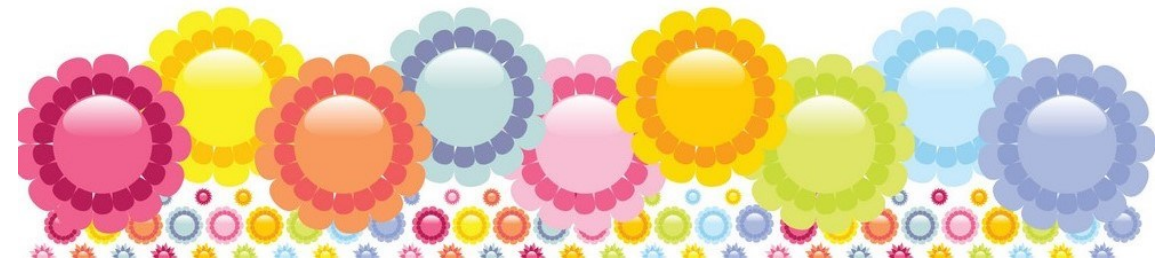
Kathleen Hill

Board Vice President

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Jennifer Porter
Our April Winner



Highleah Board of Directors

Shaunn Flannery: Board President

Kathleen Hill: Vice President

Jane Leonard: Secretary

Samantha Hankins: Treasurer

Donna Cates: Board Member

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