

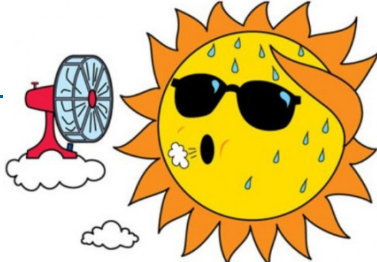


august 2021

SUN	MON	TUE	WED	THU	FRI	SAT
1 Carrying Charges Due	2 	3	4	5	6	7
8	9	10	11 Late Charges	12	13	14
15	16 Board Mtg 6:00pm Outdoors	17	18	19	20	21
	22 Attorney Referrals First day of School	24	25	26	27	28
29	30	31 				



Highleah Highlights

Highleah Office: 816-257-0070

Website: Highleah.com

Board Email: htbod@highleah.com

Maintenance Emergency: 913-894-3441

Homeland Security: 816-802-8020 press 0

Independence Police non emergency: 816-325-7300

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207



Highleah Townhouses, Inc.
July 19, 2021
Board Meeting

NEWSLETTER MINUTES

Board members present: Kathleen Hill, vice president; Samantha Hankins, treasurer; and Donna Cates

Board members absent: Shaunn Flannery and Jane Leonard

Staff present: Andria Knapp, on-site manager; Linda Thompson, assistant manager; and Kevin McQuade, maintenance superintendent

Also attending: Brad Constance, cooperative attorney; and Betsy Kilker and Mike Lauer, regional managers for Tailor Made Property Services

Kathleen called the meeting to order at 4:35 p.m.

Minutes

The board approved the minutes of the May 17 board meeting.

Dog park survey

There were 43 responses favoring a dog park and 33 against a dog park.

Open Session

Thirteen members appeared for the open session at 6 p.m. on the patio. Kathleen welcomed them.

Tailor Made Property Services

Betsy presented the managing agent's report.

Five applications were approved; two were denied; one is pending. Three final statements were completed and one is pending. Eight letters were sent.

In May, \$238,006.68 was processed in accounts payable and in June, \$208,104.57.

Office update

Andria presented the office report.

There have been 72 statements of credit, 43 statements of charges due, one attorney referral, four installation permits received and approved, nine exterminations and 85 notices to pay.

Board of Directors Questions/Concerns Form

The Board of Directors have agreed to hold open sessions outside, weather permitting. Some still are uncomfortable being in a group setting, so if you would prefer to submit the below form, it will be addressed by the BOD during the closed session and a response will be sent to you.

Name:

Date:

Address:

Comments:

Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will re-view the submissions and vote on a “good neighbor” to be honored each month at the open session of the board meetings.

Submitting member’s name:

Submitting member’s address:

Submitting member’s phone number:

Name of the member you are nominating:

Address of the member you are nominating (if known)

Reason you are nominating this member:

Forty-three notices were sent about violations involving animals, house-keeping, vehicles, yard/common area, peaceable possession and general household miscellaneous.

One two-bedroom unit is currently on the market.

Maintenance summary

Kevin reviewed the maintenance report.

In June, 143 service requests were received and 157 were completed. There were three move-ins and one transfer.

NextLevel mowed four times and applied weed killer and fertilizer.

In May, 157 service requests were received and 167 completed. There was one move-in.

Palmer Lawn Professionals mowed four times. NextLevel mowed once.

Palmer applied liquid weed killer and fertilizer.

Ten rehabs are underway.

Kathleen opened the floor to member comments.

Door prize

Norma Gallatin won the door prize drawing.

Adjournment

The meeting was adjourned at 6:30 p.m.



Tailor Made Property Services, Mike
Member, Norma

ANNUAL MEETING



Highleah's annual meeting will be held on Tuesday September 21, 2021. We will have 2 board positions up for re-elections. If you are interested in running for a board position please submit a resume to the office or email to linda@highleah.com. It will be printed in upcoming newsletters. This is a volunteer position and requires only a few hours of your time monthly. Please see the submitted resumes so far in the next few pages.



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From



Mowing Days

We are asking once again on mowing days to make sure your items are moved so that the mowers are able to mow and weed eat. It is not their responsibility to move it or try to weed eat around,

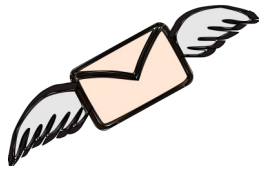
Registration of Vehicles

If you have a new vehicle or your license plates are new, please contact the office. When we were doing the repaving of the streets there were quite a few cars not moved and were not registered with us making it difficult for maintenance.

Water

Just a reminder that Highleah does not allow slip and slides due to the damage it causes to the grounds. Pools need to be emptied daily when not in use.

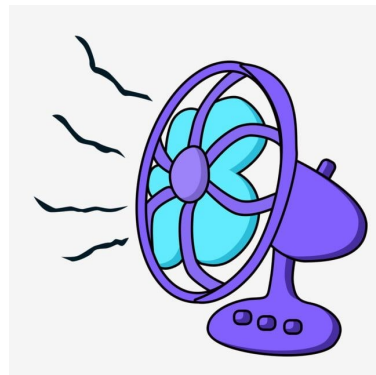




Message From your Board President

Hello everyone,
Hard to believe another month is behind us! I just thought I would put a reminder out to keep your furnace filters changed! With the heat upon us, nobody wants to have an A/C failure that can be taken care of through regular care. I also wanted to thank those that attended last months meeting, and look forward to seeing you all at the next one. With the heat upon us we encourage you to help out our elderly people any way that you can.

Thank you,
Shaunn Flannery



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My name is Jon Jordan. I have a strong history with Highleah. I believe I have the skill set and background to be an effective board member. If you have the time, I would like to tell you a little about myself.

My history with Highleah: I am 48 years old. From childhood, I have fond memories of visiting my aunts and uncles when they lived on Buckingham Court and Essex Court. 20+ years ago, my mother and stepfather moved to Bristol Way, my sister moved to Stafford Lane, and I moved to Devonshire Place. Although my career took me away from the area for a while, I returned to Highleah three years ago and bought a townhouse a stone's throw from my previous home on Devonshire. I love my home, the neighborhood, my neighbors, and all of the dedicated staff that keep our lives functioning relatively easily. I have been blessed.

My background: I have an MBA and law degree. I have spent 30 years in both the business world and legal profession. In both worlds, I have gained communication and conflict resolution skills. I think I can use those skills to help the Highleah community.

My hope for the future: When asked what kind of super power I would wish for, I don't think about the ability to fly or invisibility. I imagine what a gift it would be to have perfect communication/understanding. Although, I may never get that wish, I still hope for a world where we all do our best to listen and understand each other. I strive to achieve that goal every day.

Kind Regards,

Jon Jordan
Devonshire Place

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Resume
Kathleen Hill

Hello Neighbors!

I have decided to run again for the Board of Directors.

I have lived in Highleah for about 17 years. I have a bachelor's in Human Resources and Business Management. I've worked in many positions throughout the Independence School District and am currently a Mentor for all of the high school students. I attend as many board meetings as possible to know what is going on in our neighborhood. Sometimes the conversations get pretty interesting. I encourage you to try to make it to at least one of these meetings.

I have had the privilege and honor of meeting and getting to know many of you within our Highleah community. I believe that by working together as a community we can make it a better and safer place for our families. It takes one voice to make a difference in someone else's ear. I would like to be a voice for as many of you as possible with ways to make a better community life within and for all of Highleah families.

Once Covid guidelines allow us to gather once more I hope to be able to bring back Highleah Family Days. These day/evenings are ways to get to know our neighbors.

See you all at the next Board meeting!

Kathleen Hill

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PAMPERED CHEF OPEN HOUSE FUNDRAISER

Jennifer Porter – Pampered Chef Independent Consultant

50% of commission earned will be donated to the Salvation Army located at 14700 E Truman Rd., Independence, MO 64050 to assist families in our community.

<https://centralusa.salvationarmy.org/independence>

While Highleah Townhouses is not sponsoring this event, it will be noted that the donation is from Participating Residents and Friends of Highleah Townhouses. It is only right to give credit where it is due!

All guests placing an order will be emailed an image of my August Commission Statement as well as a copy of the donation receipt.

The donation will be made to the Salvation Army on or around September 7th.

Can't make the party? You can place an online order anytime between August 1st – August 30th for this event at

<https://www.pamperedchef.com/party/jenniferporter0801>

REFRESHMENTS PROVIDED

2 DOOR PRIZE DRAWINGS – NO PURCHASE REQUIRED

1 DOOR PRIZE DRAWING FOR ALL GUESTS WHO PLACE AN ORDER

SUNDAY, AUGUST 15TH

Highleah Clubhouse

Time: 1:00PM – 5:00PM

Product Demonstration: 2:00PM – 3:00PM

Please bring your neighbor or a friend!!

*A donation box will be provided for those interested in giving to the cause without placing an order.

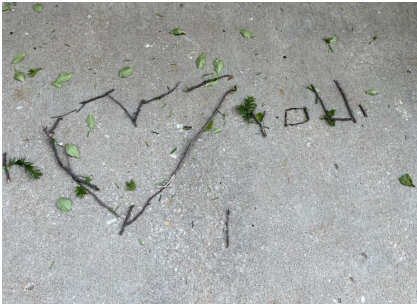
OFFICE NEWS

Club Room Rentals

We are now able to start taking reservations for the clubroom. Please call the office for dates available.

Thank You

The office and maintenance staff would like to take the time to thank all of you that think of us and have brought us treats and such of appreciation. It's a nice surprise to be treated and appreciated and to find things like this that brings a smile to our face.

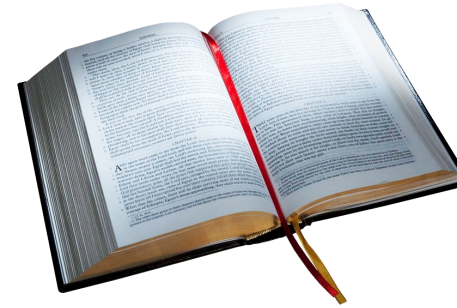


Bed Bug Inspections

In August we are starting with the bed bug inspections. You will be notified with a door tag the week prior as to when your section is. It's the first Tuesday's of each month.



Good Neighbor
Award Winner
for
July
Ruth



Bible Reading
Thursday's 6:30-8pm
At the home of
Bonnie Tyson
1934 Stafford Lane
Free Bibles
coffee, tea, snacks
WOMEN ONLY!

Bonnie Tyson
Mary Kay
For 30 years
Skin Care and Cosmetics
bonniejmuir@yahoo.com



Pure local honey for sale,
and delivery is **FREE!**
Text me at 816-965-3589