

						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Carrying Charges Due	2	3	4 	5	6
7	8 	9	10	11 Late Charges	12	13
14 Board Mtg 6:00pm	15	16	17 	18	19	20
21 Attorney Referrals 8:00am Monday-Morning	22 	23	24	25	26	27
28	29	30	31 			



Highleah Highlights

Highleah Office: 816-257-0070

Website: Highleah.com

Board Email: htbod@highleah.com

Maintenance Emergency: 913-894-3441

Independence Police non emergency: 816-325-7300

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207

Highleah Townhouses, Inc.
July 18, 2022
Board Meeting
NEWSLETTER MINUTES

Board members present: Jane Leonard, president; Kathleen Hill, vice president; Donna Cates, secretary; Jon Jordan, treasurer; and Dave Johnson

Staff present: Andria Knapp, on-site manager; Linda Thompson, assistant manager; and Kevin McQuade, maintenance superintendent

Also attending: Brad Constance, cooperative attorney, and Betsy Kilker, regional manager for Tailor Made Property Services

Jane called the meeting to order at 4:35 p.m.

Minutes

The board approved the minutes of the June 20 board meeting.

Open Session

Thirteen members signed in for the open session at 6 p.m. in the clubhouse. Jane welcomed them.

Office update

Andria presented the office report.

There have been 40 statements of credit, 23 statements of charges due, one attorney referral and 52 notices to pay.

One reasonable accommodation request was received. Two installation/alteration permits were approved. Three exterminations were performed.

Notices were sent about violations involving animals, housekeeping, vehicles, yard/common area and general household miscellaneous.

No units are currently on the market.

Maintenance summary

Kevin reviewed the maintenance report.

In June, 180 service requests were received and 160 completed. There were two move-ins and four move-outs.

Nine rehabs are in various stages of completion.

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16999 E. 23rd St. So.
Independence, MO 64057
816.209.5069/816.447.1072



Matthew 4:4

But he answered and said, It is written, Man shall not live by bread alone, but by every word that proceedeth out of the mouth of God.

Monthly Food Distribution

2nd Saturday of Every Month

10:00 am to 12:00 pm

(pre-bagged food items while supplies last)

**Curbside delivery to your vehicle
Basic demographic information will be collected**

**For information, please contact:
816.209.5069/816.447.1072**



Bonnie
Your Highleah Neighbor
913-207-6502 call or text



Pure local honey for sale,
and delivery is FREE!
Text me at 816-965-3589

Highleah Board of Directors
Jane Leonard: Board President
Kathleen Hill: Vice President
Donna Cates: Secretary
Jon Jordan: Treasurer
Dave Johnson: Board Member

Kevin McQuade and Kevin Dibble completed one mowing in June. Fine Line Lawn & Irrigation completed two mowings.

The main sewer line on Dover Fork was replaced, estimated to cost more than \$15,000.

Tailor Made Property Services

Betsy presented the managing agent's report for June 19 through July 15, 2022. Two applications were approved and one is pending. Two final statements were completed.

Processed in accounts payable was \$192,029.87.

Jane opened the floor to member comments.

Annual meeting

Jane reminded members of the annual meeting on Tuesday, September 20. Two positions on the board are open.

Door prize

Janice Brooks won the door prize drawing.

Adjournment

The open session ended at 6:30 p.m. The board met in closed session and the meeting was adjourned at 7:30 p.m.



Board Member: Kathleen
Member: Jan

Annual Meeting

Highleah's annual meeting will be held on Tuesday September 20, 2022. We will have 2 board positions up for re-election. If you or anyone you know are interested in running for a board position please submit a resume to the office or by email to linda@highleah.com. It will be printed in September's newsletter.

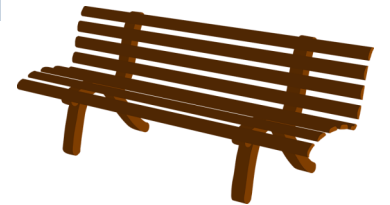


Our Respect and Fun Program

Calling all Vets: Have you noticed our new flag? We are asking for 2 volunteer veterans to come forth and be responsible for dropping the flag half mast and raise it again when our country calls for it. These two volunteers would work together on this task, and it doesn't matter which branch of the service you served for. Send an email to the board's email address htbod@highleah.com, with your name, branch of service and a phone number.



Calling for families with children: You could win a \$25.00 QT card. How you ask? You may have noticed that we have new park benches at the playgrounds. In years past, the children would have "names" for the play area. As they have grown and moved on the names have been lost. We would like families to take a playground (please ID which one) and submit your park name suggestion to the office by September 1st so your board can choose the winner for each park. This should be fun sitting with your QT drink on the new benches with the name plaque that has been attached to the bench. P.S. Dave the trash picker request that you take the cups with you. Haaaaaaaaa Winners will be announced with park names at the Annual Meeting on September 20th and hand out the gift cards.



OFFICE NEWS

Property Walk

Recently management and a board member walked the property for your backyard areas. There were a lot that needed some attention. When weather cools they will be doing front yard areas. Please pick up and clean up before we have to tag your unit. We have several members needing help with their yard areas and are willing to pay for the help. Please contact the office and we will give you their numbers.



Family Game Night

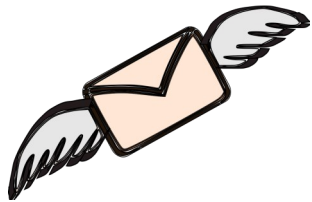
Highleah's Board would like to try having family game nights again. They will host a Bingo Family Night on Friday August 12th from 6:30-8:30 in the clubroom. Come have some fun and play Bingo. Bring you own snacks and drinks. Popcorn will be provided.

Furnace Filters

A/C units are running overtime right now with the hot temperatures. Please make sure you are changing your filters regularly. They are free & available for pick-up in the office during business hours.



Hi, it's Jane, your current board president. I would love to continue to stay on the board and see through some of the changes that really need to be made in order to make our community better again. As some of you know I have an accounting background, and medical background and have had some experience with rental property. With the current ups and downs in our economy trying to keep things at a minimum here is difficult but I'd like the opportunity to try to continue to work with the board that we have, with our employees here at Highleah, and our management company to keep our expenses as low as possible. Having a single daughter that lives here with a granddaughter makes us a perfect place for our family which is what our community needs to be about. I'd like to see Highleah become a big family community again like it was years ago. So, I'm asking you to please keep me on the board so I can keep trying to help make it that family community.



Message From your Board President

Hello Highleah Members, IS IT HOT ENOUGH? I don't know about anyone else, but I wish Fall would hurry up and get here.

Let me jump right in by saying The Annual Board Meeting is on September 20th, sign-in starts at 6:30 PM, and the meeting will begin at 7 PM. We have 2 Board positions open so if you are interested your resume needs to be submitted to the office ASAP.

Some of our areas are still in need of some clean-up work. Please help make our community look better by doing your part. Our front yards are looking rough, and the mowers are working hard to get us back in good condition, so let's help them out by putting bicycles and toys away from the front areas. Dog waste needs to be cleaned up as well, we found a lot around the property when walking.

Back to school is also happening in August, can't believe the time is flying by so quickly. For people that may need extra help with supplies, you can contact the Community Services League 404 North Noland Road Independence, MO 64050 816.254.4100, info@cslcares.org
The next regular meeting is August 15th @ 6 PMM see ya there.

Jane, BOD President

Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will review the submissions and vote on a "good neighbor" to be honored each month at the open session of the board meetings.

Submitting member's name:

Submitting member's address:

Submitting member's phone number:

Name of the member you are nominating:

Address of the member you are nominating (if known)

Reason you are nominating this member:
