

MARCH

2023

Sun Mon Tue Wed Thu Fri Sat

<div><div></div><div><div>In Like a Lion...</div><div>MARCH</div><div>Out Like a Lamb</div></div></div>			1	2	3	4
			Carrying Charges Due			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
Daylight Savings Time	Late Charges				<div></div>	
19	20	21	22	23	24	25
	Board Meeting 6:00pm Monday				Attorney Referrals 8:00am Friday- morning	
26	27	28	29	30	31	
		<div></div>				



2023

Highleah Highlights

Highleah Office: 816-257-0070

Website: Highleah.com

Board Email: htbod@highleah.com

Maintenance Emergency: 913-894-3441

Independence Police non emergency: 816-325-7300

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207



Highleah Townhouses, Inc.
February 27, 2023
Board Meeting
NEWSLETTER MINUTES

Board members present: Jane Leonard, president; Donna Cates, secretary; Jon Jordan, treasurer; and Sharon Conn

Board member absent: Kathleen Hill, vice president

Staff present: Katrina Giammalva, on-site manager; Linda Thompson, assistant manager; and Kevin McQuade, maintenance superintendent

Also attending: Betsy Kilker, regional manager for Tailor Made Property Services, and Brad Constance, cooperative attorney

Jane called the meeting to order at 4:35 p.m.

Minutes

The board approved the minutes of the January 23 board meeting and executive session.

Open Session

Nine members signed in for the open session at 6 p.m. in the clubhouse. Jane welcomed them.

Office updates

Katrina presented the office report.

For one month, there have been 44 statements of credit, 33 statements of charges due and 53 notices to pay.

Four installation/alteration permits were received and approved. Five exterminations were performed.

Notices were sent about violations involving animals, housekeeping, vehicles, yard/common area and general household miscellaneous.

Maintenance summary

Kevin reviewed the maintenance report.

In January 143 service requests were received and 132 completed. There were one move-in and two move-outs.



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Amanda McMahon
She Made Beauty

816-225-6797

SheMadeBeauty@gmail.com

Bonnie

Your Highleah Neighbor
913-207-6502 call or text



Lora Lee, Highleah member sells
Tupperware and The Body Shop, if
interested please call for a catalog.
816-560-3878



OFFICE NEWS

Vehicles

Make sure your vehicles are always locked and that you do not leave any valuables, purses, wallets, money, etc. in your vehicle. The change thieves are looking for cars left unlocked. Leaving your front and back porch lights on should help with not being their next victim.

Porch Lights

If your porch light is not working please call us so we can do a work order and get that repaired for you.

Yards and Common areas

Beginning the end of March the board of directors and management will be walking the property for violations. Please make sure your patios and front porch areas are clean and free of items not allowed. Please refer to your rules and regulations regarding these areas.

Office Closed

On March 28th the office will be closed for in person visits. Phone calls only on this day.



Cont.

Seven rehabs are underway.

Fine Lines Lawn and Irrigation completed the second fall clean-up of leaves on February 2.

Tailor Made Property Services

Betsy presented the managing agent's report for January.

Four applications were approved and one was denied.

Processed in accounts payable for January was \$233,801.16.

The mortgage company is requiring an increase to the property insurance requirements. This will mean an additional expense of \$25,510 on next year's budget.

Jane opened the floor to member comments.

Door prize

Edna Carver won the door prize drawing.

Adjournment

The open session ended at 6:50 p.m. The board met in closed session and the meeting was adjourned at 7:15 p.m.



Office Manager: Katrina
Member: Edna





Message From your Board Vice President

Springtime is around the corner, hopefully sooner rather than later! We can't wait to see some of the gardens some of you will have!

I personally want to thank those of you who attended the board meetings, especially the one in January. I had started to lose the reason why I wanted to be on the Board. I've served on the Board for over three years and remember wanting to be a voice for my fellow neighbors. I wanted better playgrounds and a cleaner and safer community established for us. I still want to do this. Thank you for the reminder!

Please help me know how I can better serve you, the member(s) of Highleah.

Please email us or write the BOD and bring to the office things that you feel need attention within the community of Highleah.

--All ages come to the open sessions.--

Remember this when you write or speak during the board meeting: questions, comments, and concerns will be read aloud with a hopeful answer by the following board meeting.

As a small but significant side note, the world around us is changing, and finances are tight for many of us. The same is true for the finances of Highleah. Certain things on our to-do list cost more than what Highleah has.

Thank you for being a neighbor!
Kathleen



Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will review the submissions and vote on a "good neighbor" to be honored each month at the open session of the board meetings.

Submitting member's name:

Submitting member's address:

Submitting member's phone number:

Name of the member you are nominating:

Address of the member you are nominating (if known)

Reason you are nominating this member:

Happy St. Patrick's Day



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