



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Carrying Charges Due
2	3	4	5	6	7 YARD SALE	8
9	10	11 Late Charges	12	13 Oak Street Health	14	15
16 Happy Fathers Day	17 Board Meeting 6:00pm	18	19	20	21 Attorney Referrals 5:00pm	22
23	24	25	26	27	28	29
30 						



Highleah Highlights

Highleah Office: 816-257-0070

Website: Highleah.com

Board Email: htbod@highleah.com

Maintenance Emergency: 913-894-3441

Independence Police non emergency: 816-325-7300

Gas Service: 816-756-5252

Power and Light: 816-325-7930

Animal Shelter: 816-325-7207

Highleah Townhouses, Inc.
May 20, 2024
Board Meeting
NEWSLETTER MINUTES

Board members present: Sharon Conn, vice president; Donna Cates, secretary; Jon Jordan, treasurer; and Tammy Sutherland
Board member absent: Jane Leonard, president
Staff present: Katrina Giammalva, on-site manager; Dee Atieh, assistant manager; and Kevin McQuade, maintenance superintendent
Also attending: Brad Constance, cooperative attorney, and Mike Lauer, regional manager with Tailor Made Property Services
Sharon called the meeting to order at 5 p.m.

Minutes
The board approved the April 15 board meeting minutes and the minutes of the April 10 budget meeting with one correction.

Open Session
Eleven members signed in for the open session at 6 p.m. in the clubhouse. Sharon welcomed them.

Next board meeting
The next board meeting is June 17.

Office updates
Katrina presented the office report for May.
There have been 33 statements of credit, 33 statements of charges due, one attorney referral, one abandoned unit, one eviction in process, 35 notices to pay one installation permit received and approved and one towing.
Notices were sent about violations involving animals, vehicles, yard/ common areas and general household miscellaneous.

All units have waiting lists. There are no units available.
Maintenance summary
Kevin reviewed the maintenance report.
In April, 179 service requests were received and 126 completed. There were two move-ins.



C E O S U E L C I S P O P O S
S D I S P I C E C R E A M K B
C S S U N G L A S S E S O R A
P V S S O I P A U D B S E I S
W A G T E N I H S N U S P L E
C C L O O H C S O N S D A L B
P A H B W I N A L F S L D M A
S T I U S M I W S K H I P W L
E I O A O I C F S I A O H T L
N O M C I I S S T R O H S N A
D N U O R G Y A L P A P H E P
B I K E R I D E S Y R I E T A
F B S S S P O L F P I L F E R
U B E N D E G S N S K T T S K
N N L U S E I T I V I T C A I

- | | | | |
|------------|-----------|------------|------------|
| Sunglasses | Swimsuits | vacation | Park |
| Playground | Picnics | Sunshine | No School |
| Popsicle | Ice Cream | Flip Flops | Bike Rides |
| Shorts | Fun | Activities | Baseball |





Eleven rehabs are in various stages of completion.

Fine Lines Lawn & Irrigation mowed four times.

A new maintenance technician has been hired.

Nineteen border timbers around playgrounds were replaced with plastic border timbers.

Tailor Made Property Services

Mike read the managing agent's report.

Processed in accounts payable for April was \$194,604.90.

Financial reports were delivered to the board.

Sharon opened the floor to member comments.

Door prize

LaDon Piepergerdes won the door prize drawing.

The open session ended at 6:55 p.m. The board met in closed session and the meeting was adjourned at 7:20 p.m.



Board Meeting
Door Prize Winner

Member:
LaDon Piepergerdes
Office: Katrina Giammalva





Community Updates From the Board

Hi Neighbors,

Summer is here, and with this new season comes more opportunities to meet your neighbors. As a board, one of our desires for the community here at Highleah is a family-friendly environment where we look out for one another. Let's get to know our neighbors!

The annual Highleah Community Yard Sale is Friday June 7th and Saturday June 8th from 9:00 am to 5:00 pm. This is a good opportunity to meet some of your neighbors, do some decluttering and make a little bit of money in the process.



This time of year brings people together for parties and barbeques. Thank you for reminding your visitors to park in guest and auxiliary parking. This keeps our streets clear for emergency vehicles and our sidewalks safe for walking. As of November of 2023, firepits are no longer allowed here at Highleah.

Children love water! When considering your water play purchases, keep Section 5.5 of your Rules and Regulations Handbook in mind. Note that plastic or inflatable wading pools should be no larger than 6 feet in diameter and 12 inches deep. Pools are not to be left unattended and must be emptied on a daily basis and stored in the back of your unit. No slip and slide type water activities are allowed.

One final reminder: Please remember to lock your vehicles and to bring all valuables inside your townhouse.

Stay safe and cool this summer!

Highleah BOD

Highleah Board of Directors

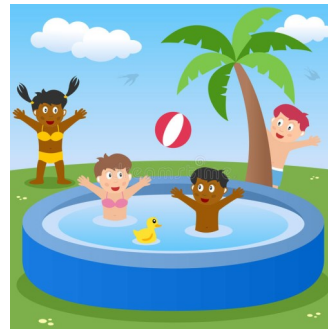
Jane Leonard: Board President

Sharon Conn: Vice President

Donna Cates: Secretary

Jon Jordan: Treasurer

Tammy Sutherland: Board Member



Ready to plant!



Oak Street Health is coming to the Highleah office to help us plant herbs. All Medicare qualified participants are invited. Please RSVP!



From all thumbs to Green Thumb

Learn gardening from the ground up. Join our class as we share what to grow, when to plant and how to keep your garden growing strong.

With special guest Benjamin Dawson.

Event details

Highleah Townhomes
2001 Pembroke Crescent West
Independence, MO 64057

Thursday, 6/13

2:00 PM - 3:00 PM

RSVP today by calling **(816) 257-0070**

*Where applicable, Oak Street Health limits one (1) prize per person with the value not exceeding \$15, while supplies last, one-time use only. Doctor's authorization may be required to participate in select events. We are not affiliated with and do not endorse other parties' services or products. Sales agents may be present with plan-specific information and enrollment options. Oak Street Health provides a community service to help seniors understand Medicare facts. Please note that we are not insurance agents or Medicare employees nor does Medicare in any manner endorse our educational assistance. The assistance is provided as a service to the community by Oak Street Health.



OFFICE NEWS

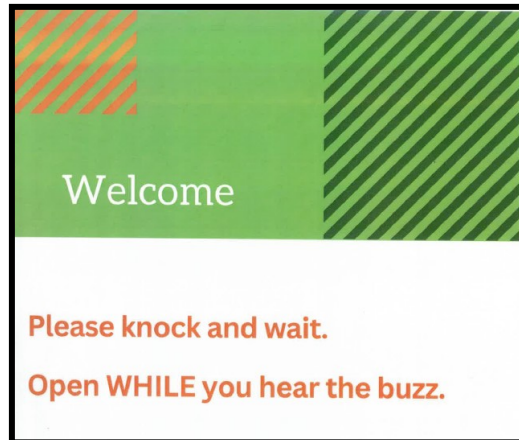
Community YARD SALE

Friday, June 7th and
Saturday, June 8th



REMINDER!

Friday, June 7th &
Saturday, June 8th



New Office Security Procedure

When visiting the office of Katrina and Dee, you will see a new sign. It explains the procedure for using the new security system. The new security requires members to knock at the office door and wait. When you hear the BUZZ, open the door during the buzzing sound.

Reminder: No Fire Pits

Fire pits are no longer allowed to be used at Highleah.

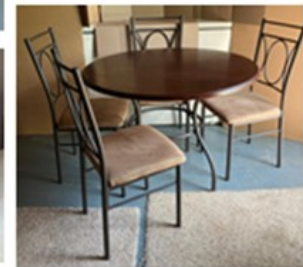
Leashes

ALL pets and animals are required to be on a leash or lead while on the property including cats. No exceptions!



ITEMS FOR SALE

- 4 shelf wooden corner stand, good cond. 31.5Hx15Wx12D, \$7.50
- Swivel top wooden TV stand, very good cond. 24Hx28.25Wx16D, \$20
- Vintage wooden foot stool, \$6
- 1 drawer wooden file cabinet, very good cond. 24.5Hx17.5Wx15.5D, \$15
- Metal base, wooden round top table w/ 4 chairs, 40" dia, very good cond. needs (8) 3/4" screws to attach top \$30
- 4 shelf wooden bookcase, good cond. 52Hx30Wx12D, \$15
- Weber grill \$10
- Char-Broil gas grill, used 3 times, excel cond. sells w/o gas tank, approx. 54" long w/ side burner, \$125
- 65" black gas grill cover, never used, still in box, \$10



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Contact me at 816-316-9336

Good Neighbor Nomination

Do you have a neighbor that has gone above and beyond? Is there someone you know that goes out of their way to help others? If so, we would love for you to consider nominating them for our good neighbor award! We want to recognize individuals that strive to make our community a better place to live! They could win a \$25.00 credit on their account!

Fill out the form below and turn it in to the office. The board will review the submissions and vote on a “good neighbor” to be honored each month at the open session of the board meetings.

Submitting member’s name:

Submitting member’s address:

Submitting member’s phone number:

Name of the member you are nominating:

Address of the member you are nominating (if known)

Reason you are nominating this member:



Ruth Castillo was nominated for planting and maintaining the east entrance flowerbed. Beautiful job Ruth!



From



Summer Water Usage

Help us control water usage this summer. It may seem *free*, but we pay for it through our carrying charges.

Make Room For Emergency Vehicles

Please do not park on the side of the street. We need to keep roads open for emergency vehicles. Inform guests to park in guest parking spots or in auxiliary parking. Do not pull your vehicle up on the sidewalk. It causes the sidewalks to eventually sink.

